

# Superior Collegiate & Vocational Institute Parent School Council Minutes

**Chairperson:** Wendy Piccinin **Recorder:** Suzanne Belcamino and Luisa Alfonso **Date:** January 31, 2011

**In attendance:** Anita Caruso, Wendy Piccinin, Barbara D’Silva, Ron Lee Kam, Suzanne Belcamino, Wayne Fletcher and Luisa Alfonso

**Regrets:** Cecille Shonias, Eugema Ings and Carol McNeice.

Agenda Item	Discussion/Action/Decision	Responsibility
1. Welcome and Introductions	Chairperson called the meeting to order at 7:05 PM	
2. Review and approval of Agenda	<b>MOVED BY: Ron Lee Kam</b> <b>SECONDED BY: Suzanne Belcamino</b> <div style="text-align: right;">With additions <input checked="" type="checkbox"/></div>	
Review and approval of last minutes	<b>MOVED BY: Ron Lee Kam</b> <b>SECONDED BY: Suzanne Belcamino</b> <div style="text-align: right;">With amendments <input checked="" type="checkbox"/></div>	
3. Business arising from minutes	<ul style="list-style-type: none"> <li>• Wendy discussed when chairs meet for school council. Barb may be interested to going to council of chairs. Barb will look at the minutes. Wendy will send information to Barb.</li> <li>• <b>Pro-grant</b> - Sheila will give a PowerPoint presentation on February 7<sup>th</sup>.               <ul style="list-style-type: none"> <li>- Mrs. Piccinin would like Mr. Fletcher to follow up. He will contact Sheila.</li> <li>- <b>Ad</b> – Mrs. Piccinin went on “<b>Around Town</b>”, it is on “the sign”(outside school) and it will be on Synervoice.</li> <li>- Set up cafeteria in semi-circle of 60 – 70 chairs with 2 rows of tables at back.</li> <li>- Length - 1.5 hr.</li> <li>- Mrs. Piccinin will do PSA @ Dougal Media</li> <li>- Budget is \$500.</li> <li>- Gifts – Shopping bags. Mr. Fletcher will check if there are youth presenters.</li> <li>- Food. Luisa will get fruit/veggie/cheese trays and water. (Max. \$100.)</li> </ul> </li> </ul>	
Burning issues	<p><b><u>From teaching staff –</u></b></p> <ul style="list-style-type: none"> <li>• <b><u>Speed of parents driving in parking lot.</u></b> Back row speeding from High street to Balsam street. This caused an accident with a student and Mr. Magnusson almost collided with a parent’s car. Mr. Lee Kam suggested to put a “monitor speed” in parking lot. Mr. Fletcher will talk to the Police Community Officer about this. School may send message to parents via Synervoice.</li> <li>• <b><u>Cell phone and students</u></b> – Teachers are noting an increase in the number of students disobeying cell phone rules. They are to have them off in class. Many students, especially after Christmas have been texting a lot, disregarding teacher’s request. Many received texts from parents. Teachers would like parents to refrain from phoning and texting to children</li> </ul>	<b>Suzanne Belcamino</b>

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	<p>during class.</p> <p>School Council agrees with teachers and support the steps that administration will take to educate the students. <i>“Control your device, don’t let it to control you”.</i></p> <p><b><u>Locking all doors after 9:30 bell, except the front doors.</u></b> 1. All non-Superior C. &amp; V. I. people are to check in to the office anyways. 2. During a lock down, all doors need to be locked – the reality is: Will this happen? 3. Noticing students who have been suspended or have no trespassing order.</p> <p>Mr. Fletcher: No, this may be an invitation for more problems. i.e. students may start breaking glasses/doors specially in winter time. No trespassing order – people have been notified. Let administration know if there are people who should not be on school property.</p> <p>Mrs. D’Silva – Why does the school have lock downs?</p> <p>Mr. Fletcher explained “Lockdown” process in the school to the parents.</p>	
<b>Correspondence</b>	<ul style="list-style-type: none"> <li>• “ People for Education” Newsletter.</li> </ul>	<b>Luisa Alfonso</b>
<b>Committee Reports</b>	<p><b><u>Student Council.</u></b></p> <ul style="list-style-type: none"> <li>• No one was able to come as most are working because they took time off for exams.</li> <li>• <b>December.</b> We were notified by united Way that we raised the 3<sup>rd</sup> most money per student. We were \$27 short of second place.</li> <li>• During the month of December we had our feeder school students attend the intermediate high school leadership conference in our gymnasium. Students participated in activities and we had a Student led Question/Answer Period focusing on demystifying high school.</li> <li>• <b>Christmas Assembly</b> was successful. Mr. Fletcher was Santa and presented individuals with their gifts once letters to Santa were read.</li> <li>• <b>January</b> was a quite month with Freaki Friday events. Most students were winding down for exams.</li> <li>• <b>February</b> we will begin planning for Semi-Formal which will be on Friday, April 1 at the Italian Hall 5:00 – 11:00 pm. Tickets are \$30. each or 2 per \$55.</li> </ul>	<b>Suzanne Belcamino</b>
	<p><b><u>Staff</u></b></p> <ul style="list-style-type: none"> <li>• Burning Issues</li> <li>• Finishing marking exams.</li> <li>• Getting ready for 2<sup>nd</sup> semester</li> </ul>	<b>Suzanne Belcamino</b>

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	<p><b><u>Administration</u></b></p> <p>Television advertisement for Christmas, wishing students and staff a happy and SAFE holiday was produced by students, this started four years ago with a radio ad.</p> <ul style="list-style-type: none"> <li>• Will frame school page ads to hang in the school.</li> <li>• February 17 - Open House for Gr. 8 – Superior teachers will also be at feeder schools that day because it is report card and parent/teacher interview day at elementary school.</li> <li>• TV commercial – group in town for animal shelter has asked us to create a commercial for them.</li> <li>• Lunch time – Open Mic at Superior for a couple of days for 2 – 3 minutes.</li> <li>• Lunch time – Pull down the screen and show the news periodically.</li> <li>• <b>Be Superior Club</b> is up and running. Received \$ 1000 from Health Unit.</li> <li>• <b>Food for Thought</b> – Wellness, Health and Participation activities run by Ms. Ailey on Mondays and Fridays after school doing exercise for students and staff. Walking club to be started.</li> <li>• We are the only undefeated senior boys basketball team in the city. Girls are in 2<sup>nd</sup> place.</li> <li>• Boy Wrestlers finished 2<sup>nd</sup> in the city.</li> <li>• On Family Day – February 21 – Heart and Stroke will have a pancake breakfast in cafeteria.</li> <li>• People in the neighborhood who do not have students at Superior are coming to the events at the school. (i.e. Gryphon’s Gala, Pink Panther).</li> <li>• Sweet Adelines will be putting on a concert and donations will be given to breakfast program or whatever we need it for.</li> <li>• . “\$10,000 grant from <b>Lowes Hardware</b> to build recycling shed. Wrote a response thanking for grant and we will follow guidelines. 450 schools applied (nation wide), only 29 schools got it. 10 were \$10,000. Mrs. Piccinen suggested that we send a picture electronically to CO with students who built it as may use it in their future advertising.</li> </ul>	Wayne Fletcher
	<p><b>Council of Chairs’ Report</b></p> <ul style="list-style-type: none"> <li>• None</li> </ul>	
	<p><b>Budget –</b></p> <ul style="list-style-type: none"> <li>• \$2,197.97 available. Didn’t spend everything from last year.</li> </ul>	Wayne Fletcher
	<p><b><u>Home and School Association</u></b></p> <ul style="list-style-type: none"> <li>• Regrets</li> </ul>	Eugema Ings

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Policies and Procedures under Review	<ul style="list-style-type: none"> <li>• Available on the Board's website: <a href="http://www.lakeheadschoools.ca">www.lakeheadschoools.ca</a></li> </ul>	
New Business	<ul style="list-style-type: none"> <li>• <b>Cards &amp; Games Club</b> – Start to work on it. List of what is available .</li> <li>• <b>Orienteering Club</b> - Who is going to do it? Barb DaSilva is willing to teach a course in Spring. Will talk about to geography. Search and Rescue might be interested in it. Need a teacher supervisor.</li> <li>• <b>Food Cards</b> – Problem on how to manage. Coupon value but would give you change. If a student is hungry, give food voucher to use in cafeteria. There is healthy food available at Student Services for free.</li> <li>• <b>School Council on Principal Placement Form.</b> - Council agreed to do same as last year.</li> </ul>	
Adjournment	Council adjourned at 9:10 pm	
<b>Next meeting: February 28, 2011, 7:00 p.m. at Superior C. &amp; V.I. Seminar Room</b>		

## Safe School Committee Meeting

- Health and Safety identified “wire management” in classroom.
- Power outage – 45 minutes of Emergency Power. H & S found certain locations were very dark. Located a source for LED flashlights (80). Every staff member must have one handy.
- Working on Tech Area – Exhaust for auto shop is right near air intake for welding shop.
- Speeding in parking lot.
- Mr. Lee Kam asked about generator for a small portion of the school for emergency lights and heat. Mr. Fletcher stated it may be cost prohibitive.
- Sidewalk to river street - Mr. Fletcher will write letter to new Thunder Bay Council.
- If there are any instances/injury, and investigation is done by Health and Safety to make sure if procedures are followed.
- Critical Injury – Ministry of Labour would come in and investigate.
- Suggestion to have on form a ***In Town Emergency Contact*** in case of an event or emergency (weather, etc.) and develop a protocol for after 45 minutes emergency outage.

**Committee adjourned at 9:40 pm**